



## Garden Growers Club

**Direct Supervisor:** Volunteer Services Manager

**Position Function:** To provide assistance and guidance to ACH staff and clients in the planning, maintenance and care of community garden plots on either the Wichita or Wedgwood campuses.

**Experience:** Professional experience, Master Gardener training through Texas AgriLife Extension, or extensive and demonstrable experience with vegetable gardening.

**Specific Functions:** Work with volunteer services manager to develop year-long plan for community garden plots; work with and advise client and volunteer groups (including Sprouts Garden Club) on planting schedule, regular maintenance, pest and weed control, harvesting and other duties to keep community gardens healthy, productive and well-tended.

**Environment:** Wichita and Wedgwood Campuses, outdoors.

**Screening:** Detailed screening process, including background check, FBI fingerprinting, drug test, sex offender registry check and TB skin test. Maintain confidentiality and follow policies and procedures related to ACH standards.

**Confidentiality:** **Always** maintain confidentiality and follow policies related to volunteer, personnel, and client records, even after service has ended.

**Key Expectations/Responsibilities:**

- Good interpersonal and communication skills.
- Like, understand, and relate well with children and/or teens.
- Experience with and knowledge of vegetable gardening.
- Reliable and consistent attendance and communication.
- Ability to take direction and follow policy and procedures.
- Ability to physically work in garden.
- Requires sensitivity to the service population's cultural and socioeconomic characteristics.
- Must attend Orientation and Training.
- Adhere to all ACH policies and procedures.



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*The above noted description is not intended to describe, in detail, the multitude of tasks that may be assigned but rather to give the volunteer a general sense of the responsibilities and expectations of his/her position.*

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**Volunteer's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Supervisor Signature**

\_\_\_\_\_  
**Date**

**Dates Reviewed/Updated: 05/2020**